
Report To:	Planning Board	Date:	2 November 2016
Report By:	Head of Legal & Property Services	Report No:	VP/LP/141/16
Contact Officer:	Vicky Pollock	Contact No:	01475 712180
Subject:	Local Review Body - Training		

1.0 PURPOSE

- 1.1 The purpose of this report is to advise Members of the Planning Board of the requirement to undertake training prior to sitting on the Local Review Body.

2.0 SUMMARY

- 2.1 At its meeting on 29 September 2016, Inverclyde Council approved revised Standing Orders and Scheme of Administration. As a consequence of this approval, the Local Review Body's membership has increased from 5 to 11. All Members of the Planning Board have been appointed as Members of the Local Review Body. The first Local Review Body with this revised membership is due to meet on 7 December 2016.
- 2.2 There is a requirement for all Members of the Local Review Body to be thoroughly trained in the role in order to enable them to carry out their duties while sitting on the Local Review Body in such a way as to avoid errors of reason or procedure which could result in legal challenge.
- 2.3 It is recognised that training for new Members of the Local Review Body is necessary and so arrangements are being made for training to be provided by an external provider during the month of November. The exact date is yet to be identified but will be communicated to all Members of the Planning Board in early course. Those Members who already sit on the Local Review Body will also be invited to the training for the purpose of refreshing and updating their knowledge and experience.
- 2.4 Members are reminded that the Local Review Body training is mandatory and a pre-requisite of sitting on the Local Review Body.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Members of the Planning Board
- (1) note the content of this report; and
 - (2) note that all nominated Members of the Local Review Body will be invited to attend a training session in November 2016.